

PROJECT REGISTRATION (BUILDING & NORMAL LAYOUT) – CHECKLIST

1. Approval from the Competent Authority should be obtained only for the least extent.
2. While uploading the scanned documents, it should be done only from the originals and not from the xerox copies.
3. GLV value should be mentioned for all the survey numbers covered in the project.
4. Carpet Area Statement should be furnished both in excel and PDF format duly signed by the Architect and the Promoter.
5. Application should be filed only after the LT Line and HT Line are removed with evidence of photographs (before and after removal) and TANGEDCO receipt.
6. Format for Structural Stability Certificate while filing application should be as per the format prescribed in the website.
7. Format for Architect Certificate (Form 4-A) and Structural Stability Certificate (Form 4-B) should be as per the format prescribed in the website while applying for completion report.
8. Layout site photographs preferably through drone covering the entire layout along with latitude and longitude.